Love ~ Laughter ~ Family ~ Wine

**Harney Lane Winery & Vineyards**

**Donation Guidelines**

As a 5th generation family farm, Harney Lane Winery & Vineyards takes great pride in supporting the community that we live and work in. Over the years, we have developed strong and lasting relationships to the causes we are passionate about.

Although we welcome requests, the majority of our charitable donations are made in the form of direct financial contributions to local organizations. Our support goes primarily toward cancer research, as well as education and social programs for youth, with preference given to registered 501(c)3 organizations.

If your organization is seeking a product donation, we encourage you to review these guidelines thoroughly, then complete our Donation Application on the following page.

We ask that donation requests be submitted at least one month prior to your charitable event or activity. If your request is approved, we will contact you to confirm within one week of submission. Please allow at least two additional weeks for processing. You will be notified when your donation is ready for pick up and will be provided with a description of item(s) and retail value.

Donations that are not picked up within one month (30 days) after they are made available will be cancelled, as our storage space is limited.

Although we wish it were possible to honor all donation needs, we receive an overwhelming number of requests and priority is granted to local community organizations in the areas of focus listed above.

Donation applications may be submitted in person at the winery, by email to giving@harneylane.com or mailed to PO Box 156, Victor, CA 95253.

We sincerely appreciate your interest Harney Lane Winery and wish you the best in your fundraising efforts.

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**Harney Lane Winery & Vineyards**

**Donation Application**

ORGANIZATION NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ TODAY’S DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

LOCATION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ WEBSITE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FEDERAL TAX ID NO: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ NONPROFIT STATUS (501c3 OR OTHER): \_\_\_\_\_\_\_\_\_\_\_

EVENT, ACTIVITY OR FUNDRAISER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EVENT DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ EVENT DESCRIPTION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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IF APPROVED, DONATION WILL BE USED FOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Please note: our donation packages are pre-selected, and we cannot accept specific product requests.*

CONTACT NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EMAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ARE YOU A WINE:30 CLUB MEMBER? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

HOW DID YOU HEAR ABOUT HARNEY LANE WINERY? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

WILL OUR INFORMATION BE FEATURED IN PROMOTIONAL MATERIALS? IF SO, PLEASE DESCRIBE:

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Donation applications may be submitted in person at the winery, by email

to giving@harneylane.com or mailed to PO Box 156, Victor, CA 95253.

*REMINDER: Wine quality significantly decreases with heat and/or poor storage. We strongly recommend keeping wine in a cool, dark location while in storage and advise against leaving wine in the car for any period of time. Our goal is to provide your organization with a premium quality product in order to best assist your fundraising efforts!*

**Staff Use**

 Approved: \_\_\_\_\_\_\_\_\_ Item(s) Included: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Retail Value: \_\_\_\_\_\_\_\_\_